



## A Note from Stacy -

I'm seriously happy that you are interested in taking my *Library of Memories* workshop. Once you are registered, you will be committed to sixteen weeks of reflection and reorganization—with some expected bouts of frustration thrown in. The most important ingredient in your success with this course is an open mind. If you maintain a flexible and positive attitude focused on the goal, I guarantee you will trade in guilt and obligation for an incredible sense of accomplishment. Better yet you'll see your life in a whole new way and begin to realize the potential you have to use your photos in telling a more compelling and meaningful story.

I have designed this course so that you will have time to implement each step in the process. This 2008 session, beginning February 28th features twelve lessons, with built-in breaks for maximum productivity. Stay focused and committed and by the time school is out, you'll have a living, breathing system of photo organization and layout storage that works!

Now, I will be sharing specific recommendations for organizational products over the course of our time together. Right now I am sharing only the essential products—those items that are absolutely core to the *Library of Memories* system. You DO NOT need to purchase anything right now. In fact, I strongly suggest that you wait until class begins, so I can share more information with you that will help you make purchasing decisions specific to your needs and budget.

Stacy

## A Library of Memories

### INTRODUCTORY SUPPLY LIST

At Big Picture Scrapbooking, substitutions are encouraged! Our supply lists are designed to help you use what you have on hand. When you do need help or additional supplies, we believe the personal attention at your local scrapbook store can't be beat. We are pleased to be in partnership with [Scrapbook.com](http://Scrapbook.com) to provide you with an online retail resource as well. They have an exclusive [Library of Memories store](#) here.

Stacy recommends the following items as essential pieces of her personal library system:

- **photo-storage binders**

*cost is approx. \$16/binder*

I use photo albums to house the chronological storage of my printed photos. I like these particular albums because they are 3-up style, which accommodates LOTS of photos and they have a three-ring binding that allows me to remove and consolidate pages and reuse albums over time.

**Available online:**

[Scrapbook.com](http://Scrapbook.com)



- **metal two-drawer card file boxes**

*cost is approx. \$45-60/file*

I use two, two-drawer files, which allows me to dedicate one drawer to each of my category topics of Us, People, Places and Things.

**Available online:**

[Staples.com](http://Staples.com)

[OfficeDepot.com](http://OfficeDepot.com)

I can't say enough about these filing cabinets. They are expensive, but they are worth it. Designed to hold 4x6 index cards, each super long drawer features a spring-loaded mechanism



that allows you to customize the space you need. When opened, the drawers glide in and out effortlessly, holding up to 800 photos per drawer.

- **library albums**

*cost is approx. \$16/album*

The albums pictured in my book, [The Big Picture](#) are no longer available, so I have replaced my library albums with the [8 1/2" x 11" D-ring Modern](#) albums from American Crafts.

I also love the linen albums by [We R Memory Keepers](#).

I mention these two manufacturers, because they make quality albums in both 8 1/2 x 11 and 12 x 12 sizes and in multiple colors, however, you do not need different colors of albums. You can start with albums you have on hand, or purchase albums in one color and customize the contents with other colorful elements. The important thing is that you select a line of albums that can grow with your library.



There you go - the most essential products you'll need. Safe and accessible storage for photos stored both chronologically and by category and a minimum of four 8 1/2 x 11 or 12 x 12 albums that will grow to become your *Library of Memories!*

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